

Board of Trustees of Morley Library

February 19, 2025

A regular meeting of the Board of Trustees of Morley Library was called to order at 4:30 P.M. on February 19, 2025 by Mr. Keener. The following members were present:

Ms. Coffee      Mr. Di Iorio      Mr. Keener      Ms. Lipps  
Mr. Rodriguez      Dir. Martinez      Ms. Norman

Mr. Robert Moore (prospective new Board Member) also attended.

The minutes of the January 15, 2025 regular Board Meeting were reviewed. Mr. Di Iorio moved that the minutes be approved as submitted, Mr. Rodriguez seconded, and the motion carried unanimously.

Ms. Norman reviewed the January financial reports. Ms. Lipps moved that the reports be approved as submitted, Ms. Coffee seconded, and the motion carried unanimously.

Ms. Norman asked that the following additional Temporary Appropriation be adopted:

**Resolution 2025-04 Temporary Appropriation III for 2025**

**GENERAL FUND**

**Salaries and Leave Benefits**

1100 Salaries	\$115 000
1400 OPERS	12 000
1610 Medical Insurance	6 000
1620 Medicare	1 500
1650 Worker's Compensation	750
1910 Employee Memberships	<u>200</u>
	\$135 450

**Supplies**

2151 Programming Supplies – Adult & Teen	\$ 500
2152 Programming Supplies – Children	500
2200 Maintenance Supplies	<u>2 500</u>
	\$ 3 500

**Purchased & Contracted Services**

3120 Training Expense	\$ 300
3310 Building Maintenance	15 000
3400 Insurance	500
3700 Professional Services	10 000
3800 Library Material Control Services	<u>21 000</u>
	\$ 46 800

**Library Materials & Information**

4100 Books & Pamphlets	\$ 13 000
4110 E Books	4 000
4200 Periodicals	1 000
4330 Audiobooks	1 000
4332 Digital Audiobooks	7 000
4360 DVDs	6 000
4920 Hot Spots – Data Packages	600
4930 Circulating Board Games	300
4940 Library of Things	<u>1 000</u>
	\$ 33 900

<b>Other</b>	
7200 Taxes & Assessments	\$ 20
8900 Contingency	<u>4 000</u>
	\$ 4 020
<b>TOTAL GENERAL FUND</b>	<b>\$ 223 670</b>

**TRUST FUND**

2900 Other Materials	<u>\$ 300</u>
<b>TOTAL TRUST FUND</b>	<b>\$ 300</b>

Ms Coffee moved adoption of the Resolution, Mr. Rodriguez seconded, and the motion carried unanimously.

Director Martinez reported on the Ohio Library Council's initial workshop regarding the State biannual budget. Although it is early in the cycle, OLC has identified possible issues and has asked that Board Members contact their representatives re: same.

Director Martinez announced that the Morley family was considering a \$125K gift in honor of the Library's 125<sup>th</sup> anniversary.

Director Martinez informed the Board of a meeting with GPD scheduled for April 25 at 4:30 PM, and encouraged board members to attend. Ideas for the building refresh will be presented and discussed. GPD plans to have an actual proposal for the Board's approval at its April regular meeting. All agreed to approve an initial contract for GPD's preliminary work.

Director Martinez distributed copies of a new policy addressing the Library's volunteer guidelines and procedures for the Board's approval. Mr. Rodriguez moved that the changes be approved, Ms. Lipps seconded, and the motion carried unanimously.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 5:10 P.M.

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Kenneth Keener, President

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Sandra Coffee, Secretary Pro-Tem