Application for Morley Library Educator Card

Last Name          First Name          Middle Name

Street Address (include apartment number if applicable)

City          State          Zip Code          County

Preferred Phone Number          Cell or 2nd Phone Number          E-mail address

Official School Name

**Advantages of Educator Card:**

- Juvenile books, audio books and CDs will be checked out for nine weeks and cannot be renewed.
- No limit on check out of Juvenile library materials (DVD, Blu Ray materials excluded).
- No overdue fines are assessed on the Library Educator Card.
- Personal Morley Library card and educator card accounts are totally separate.

**Your Responsibilities:**

- The educator card holder is responsible for any lost or damaged fees.
- Report lost or stolen cards immediately to avoid being held responsible for materials checked out by a third party.
- 1 card per educator. Cards must be renewed annually in September.

**Acceptable forms of ID for Educator Card:** Current school/employee ID badge, pay stub from current school employment, teaching certificate/degree, current home education acknowledgment letter, day care center certification or a state issued photo ID if during a class visit (requires approval by a manager)

**Educator Status (please circle):**

Public          Private          Parochial          Charter          Homeschool          Licensed Child Care Center          Student Teacher

Signature          Date

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**FOR LIBRARY USE ONLY**

Identification Provided:

Current employee ID/School Badge _____    Paystub _____    Teaching Certificate/Degree _____    Student Teacher ID _____

Acknowledgement for Home Educator _____    Certification of Day Care Provider _____    Manager Approval with Class Visit _____

Educator Card Number: ___________________________    Staff initials: __________

Date _______