

Board of Trustees of Morley Library

June 17, 2020

A regular meeting of the Board of Trustees of Morley Library was conducted virtually via Zoom on June 17, 2020 by Mr. Keener. Mr. Keener called the meeting to order at 4:30 PM with the following members present:

Ms. Coffee	Mr. Di Iorio	Mr. Gorom	Mr. Keener
Ms. Lipps	Ms. Nasca	Ms. Norman	Director Martinez

The minutes of the May 20, 2020 regular Board Meeting were reviewed. Ms. Coffee moved that the minutes be approved as submitted, Ms. Nasca seconded, and the motion carried unanimously.

Ms. Norman reviewed the May Treasurer's Report. She noted that the 2nd quarter PLF distribution was 21% lower than 2019 and that the State would be delivering further guidance on expectations for the rest of the year within a few weeks. Ms. Nasca moved that the report be accepted, Mr. Di Iorio seconded, and the motion passed unanimously.

Ms. Norman asked that the Board approve reallocating \$15,900 to #1100 Salaries from #1190 Termination Payments in the Trust Fund's 2020 Appropriation to cover that cost of "downtime" salary payments per the Board's request. Mr. Di Iorio so moved, Ms. Coffee seconded, and the motion passed unanimously.

Ms. Norman noted that the timing of the annual staff performance analyses had been pushed back and is looking into a more abbreviated version for this year to reflect our current situation. She also announced that the Ohio Employees Deferred Compensation Program had recently added a Roth (post tax deduction) option and asked that the Board approve offering it to Morley staff. Ms. Coffee moved that Resolution 2020-09 authorizing this plan be approved, Ms. Nasca seconded, and the motion carried unanimously.

Director Martinez briefed the Board on the library's Reopening Plan.

Mr. Di Iorio moved passage of the following resolution:

Resolution 2020-08: Carl Engel Retirement

WHEREAS, Carl Engel has served as a Morley Library employee since 1992 as a Reference/Adult Services Librarian specializing in local history and genealogy; and

WHEREAS, Carl's significant work on Morley Library's local history collections and genealogical services has enhanced Morley Library's reputation as a unique and highly-regarded center for Lake County historical holdings and family history research; and

WHEREAS, Carl's role as Morley Library's liaison with the Lake County Genealogical Society and the Lake County Historical Society has resulted in valuable collaborative projects and good relationships with these organizations; and

WHEREAS, Carl's research was vital to the planning and implementation of Morley Library's 100-year anniversary celebration in 1999; and

WHEREAS, Carl's help was instrumental in providing information for local civic events such as the annual Founder's Day speech and the names for Downtown Painesville Organization's annual awards; and

WHEREAS, Carl has maintained a professional, positive, and service-oriented attitude in every capacity in which he served; and

WHEREAS, Carl has carried out his duties with exemplary dependability, dedication, and hard work; and

WHEREAS, Carl has contributed much to the success of the Library as a skilled, supportive, and respected employee;

NOW, THEREFORE BE IT RESOLVED, that on behalf of the Trustees, the Staff, and the Morley Library District, the Trustees hereby express gratitude and appreciation to Carl Engel for 29 years of service to the Library and the Community; and be it further

RESOLVED, that Mr. Engel will be paid 25% of his accumulated sick leave, not to exceed \$7 500.00.

Ms. Nasca seconded and the resolution carried unanimously.

Ms. Norman asked that the Board approve the Public Health Emergency Policy as submitted in the Board packet. The Policy requires that patrons wear face coverings when inside the library building for the duration of the Emergency. Mr. Di Iorio so moved, Ms. Nasca seconded, and the Policy was unanimously approved.

The date of the July Board meeting will be July 22 due to Ms. Norman being out of town on the regular date (15th).

Mr. Keener reported that two candidates had been interviewed to fill the seat vacated by Gerard Mirbel. Ms. Joy Severa was chosen by the committee and her name will be forwarded to Judge Lucci for his consideration and approval.

There being no further business to come before the Board, the meeting was adjourned by Mr. Keener at 5:25 P.M.

Kenneth Keener, President

Catherine Nasca, Secretary